

**MINUTES OF THE ANNUAL GENERAL MEETING
of the
Pensford, Publow and the Stanton Community Trust
held on
Monday 9th May 2022 at The Carpenters Arms, Stanton Wick
DRAFT**

1. The following members and Trustees attended the meeting

Clarke and Sue Osborne (Secretary and Trustee)
Phil Townshend and Liz Richardson (Trustee)
Bob Wright
Simon Parker
Hugo Pike
Colin Bennett and Anne Bennett
Andrew Hillman (Chairman and Trustee) and Judith Hillman
Mark Finn
Simon Whittle (Treasurer and Trustee)
David and Jenny Wall
Derek Winstone (Trustee) and Viv Winstone
Paul Fricker
Tony Heaford (Trustee)
George and Angela Klepp
Tim Kilbride
Glenda Tidcombe
John Hudson
John and Rae Kelly
Paul and Lyndsay Cooper
Charles and Gillian Wookey
Jeff Moutford
Martin Elsbury

It was noted that 26 memberships were represented.

Apologies were received from:

Derek and Miriam Ezekiel,
Jim and Di Farmer,
Adrian Miller,
Beryl Coombs,
Anne Kilbride
Judith Chubb Whittle
Eilish McNickle
Janette Stephenson (Trustee)

2. Review of Minutes

It was noted that the minutes of the AGM held on 11th September 2021 had been circulated to all members and remained available on the Trust web-site www.ppsct.org.uk

An amendment to the list of attendees was noted. Mark and Clare Tibbs had been incorrectly recorded as Mark and Clarke Tibbs.

With this amendment the Minutes were approved as a correct record of the meeting. Proposed by Clarke Osborne, seconded by Derek Winstone, and approved unanimously.

3. Trustees Annual Report (TAR) for the year ended 31st January 2022

It was noted that the TAR for the year ended 31st January 2022 had been circulated to all members and remained available on the Trust web-site www.ppsct.org.uk

The Chairman commented that financial management had been more complicated than previously due to the donations managed on behalf of the successful Stanton Drew War Memorial project.

The total paid out for the year was c£9.5K, principally for the Pensford School play equipment project £3K and the Stanton Drew War Memorial project £5.5K.

Funds designated but not settled at the year-end were £12,853. It was noted that Pensford Tennis Club have resubmitted their application for the new clubhouse project and has been reconfirmed as a simple grant of £5K together with personal restricted donations and Gift Aid.

Currently there are 3 small applications for consideration with other projects developing.

The Chairman extended his thanks to his fellow Trustees for their hard work throughout the year.

There were no questions raised.

The adoption of the TAR as an accurate record was proposed by Tony Heaford, seconded by Hugo Pike, and approved unanimously.

4. Election of Trustees

Tony Heaford and Liz Richardson retire by rotation and offer themselves for re-election.

It was noted that no further nominations had been received.

Anne Bennett proposed the re-election of Tony Heaford and Liz Richardson, seconded by Clarke Osborne, and approved unanimously.

The Chairman advised that there was currently a vacancy for a Trustee located in Pensford. He further advised that currently 4 of the 8 Trustees live in Stanton Drew and 3 live in Pensford. Under rules, 4 Trustees fully retire in 2024 and cannot be reappointed.

In response to a suggestion that the rules could be amended to allow for an extended period of office, the Chairman observed that in his opinion it was healthy to introduce new Trustees and to rotate Trustees and given the size of the Trust membership it should be possible to find good volunteers.

It was observed that the rules require Trustees to live within the parishes of Publow with Pensford and Stanton Drew but that membership had no restriction and was populated by a growing number of members residing outside of these geographical limits. Liz Richardson explained the geographical limits that are imposed for the election of Parish Councillors who are not required to reside within the Parish boundary.

It was proposed by Clarke Osborne that the Trust constitution should be amended to provide for a wider geographical limit when appointing Trustees. The informal proposal was agreed by all those attending, and the Chairman tasked with setting out a proposed amendment to the Constitution and circulate to members for consideration in due course.

5. Appointment of Reporting Accountant for the period ending 31st January 2023

The Chairman thanked Mark Finn on behalf of members, for again guiding the Trust through the TAR process and for his thorough examination of the Trust accounts and financial statement.

The Chairman advised that Mark Finn has agreed to offer himself as an Accounts Examiner for the year ending January 2023 and his appointment was agreed nem com.

Clarke Osborne, on behalf of all the members, thanked the Chairman and the Trustees for their continued dedication and hard work on behalf of the communities the Trust supports, and members showed their appreciation with a round of applause.

There being no further business, the Chairman closed the meeting.